

## PLANNING QUESTION WORKSHEET

The following questions will help event planners develop an organizational structure to meet the management needs of the planned event:

1. Does the event involve a single agency or multiple agencies?  Yes  No

If "multiple" describe:

2. Does the event involve a single jurisdiction or multiple jurisdictions?  Yes  No

If "multiple" describe:

3. What Command Staff needs exist?

4. What kind, type, and amount of resources are required by the event?

5. Are aviation operations projected?  Yes  No

If "yes" describe:

6. Are there any Staging Areas or other required facilities?  Yes  No

If "yes" describe:

What kind and type of logistical support needs are required by the event?

7. Are there any known limitations or restrictions of local resources?  Yes  No

If "yes" describe:

8. What kind and type of communications resources are available?