

Sample Resolution to Contract During a Special Emergency
(under Minn. Stats. 365.37 and 415.01)

Whereas, the city council of _____ (City name) _____ has declared that a special emergency is in effect,

And Whereas, immediate action to respond to the situation is needed in order to protect the health, safety, and welfare of the community;

And Whereas, the immediate purchase of _____ (goods/equipment/supplies) _____ is required to respond to the emergency;

And Whereas, Minn Stats. 365.37 and 415.01 provide that the emergency contract is not subject to the normal purchasing and competitive bidding requirements because of the emergency.

Therefore, be it resolved that the city council resolves to purchase the following _____ (goods/equipment/supplies) _____ from _____ (person or company selling the item) _____ for the sum of \$_____:

[Describe the specific goods/equipment/supplies that will be purchased.]

Be it further resolved that the Mayor and the City Clerk are directed to contract on behalf of the city for the _____ (goods/equipment/supplies) _____.

Passed by vote of the council on _____ (date) _____

Mayor