

Final FEMA Policy

Recommended Initiative 1.5 - Correct Issues Immediately

During tabletop exercises, drills and other demonstrations conducted out-of-sequence from an integrated exercise, if FEMA and the offsite response organizations (ORO) agree, the FEMA Evaluator may have the participants re-demonstrate an activity that is determined to be not satisfactorily demonstrated. Immediate correction of issues in an integrated exercise is authorized only if it would not be disruptive and interrupt the flow of the exercise and affect other Evaluation Areas. The determination for which REP functions and activities could be candidates for re-demonstration should be agreed upon during the extent-of-play negotiations.

Immediate correction of issues requires Evaluators with expertise in the activity being corrected. Thus, it is imperative that such FEMA Evaluators have the requisite professional knowledge or have been trained in the activity they are observing and evaluating in order to provide the necessary training to the participants.

During the demonstration, the participant performs the activity. If it is performed unsatisfactorily, the FEMA Evaluator informs the participant of this. The Evaluator provides another opportunity for the participant to re-demonstrate the activity. The appropriate ORO responsible for training may give the participant some training prior to the re-demonstration. If the demonstration is performed correctly, the issue would later be classified and documented, with a statement in the exercise report that it was corrected during the exercise. If the demonstration is still performed unsuccessfully, the issue is documented and referred to the RAC Chair to determine the appropriate classification of the issue.

The RAC Chair will make the final determination on the correction of issues from the Evaluator's narrative description of activities and the appropriate documentation.

This revised policy rescinds the October 1, 1999, policy on the same issue, and is to be effective March 31, 2000.

Approved

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