

National Emergency Management Information System (NEMIS) Access Control System (NACS)
Positions and Roles Related to MT eGrants

*Table 1: NACS Positions and Roles on the Regional Operations and Management (ROM) Team
 For Regional Users*

NACS ROM POSITION	NACS ROM ROLE RELATED TO MITIGATION (MT) EGRANTS¹	NACS ROM DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
MT: Assistance Officer	EG_ASSISTANCE_OFFICER	Allows user to process Receipt & Delegate, Pre-Award Review (Grants), Create/Amend Award and Assistance Officer Review queues	Assistance Officer	Receipt and Delegate Pre-Award Review (Grants) Create/Amend Award Package Assistance Officer Review
	EG_FMA_READ_ONLY	Allows view access to subgrants, queues, and reports.	FMA Read Only	--

¹ Some positions also contain roles related to NEMIS, which are not included in this list.

NACS ROM POSITION	NACS ROM ROLE RELATED TO MITIGATION (MT) EGRANTS ¹	NACS ROM DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
	EG_PDM_READ_ONLY	Only allows view access to all MT LPDM eGrants queues.	PDM Read Only	--
	FAMS_GROUP_EGRANTS_GATEKEEPER	Acts as the gatekeeper for the FEMA user to approve/reject Grantee registrations.	--	--
MT eGrants: HMA Coordinator	EG_COST_REVIEWER	This role grants access to the Cost Reviewer queue within both the PDM and FMA program.	Cost Reviewer	Cost Review
	EG_FMA_COORDINATOR	Allows user to process Receipt & Delegate, Initial Review, Cost Effectiveness, Pre-Award Review (Program), Congressional Notification queues within the FMA eGrants program	FMA Coordinator ²	Receipt and Delegate Cost-Effectiveness Review Pre-Award Review (Program) Notification Coordination

² The FMA Coordinator is responsible for all of the HMA Flood Programs—to include FMA, SRL, and RFC.

NACS ROM POSITION	NACS ROM ROLE RELATED TO MITIGATION (MT) EGRANTS ¹	NACS ROM DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
	EG_PDM_COORDINATOR	Allows user to process Receipt & Delegate, Initial Review, Cost Effectiveness, Pre-Award Review (Program), Congressional Notification queues within the PDM eGrants program	PDM Coordinator	Receipt and Delegate Cost-Effectiveness Review Pre-Award Review (Program) Notification Coordination
	EG_PLAN_REVIEWER	This role grants access to the Plan Reviewer queue within both the PDM and FMA program	Plan Reviewer	Planning Review
	FAMS_GROUP_EGRANTS_GATEKEEPER	Acts as the gatekeeper for the FEMA user to approve/reject Grantee registrations.	--	--
MT: eGrants HMA Read Only	EG_FMA_READ_ONLY	Allows view access to subgrants, queues, and reports.	FMA Read Only	--
	EG_PDM_READ_ONLY	Only allows view access to all MT LPDM eGrants queues.	PDM Read Only	--

NACS ROM POSITION	NACS ROM ROLE RELATED TO MITIGATION (MT) EGRANTS ¹	NACS ROM DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
	EG_PDMC_READ_ONLY	Allows view access to subgrants, queues, and reports.	PDMC Read Only	
MT: FMA Electronic Grants View Access	EG_FMA_READ_ONLY	Provides View access to all MT FMA eGrants queues	FMA Read Only	--
MT: Grants Administrator	EG_GRANTS_ADMINISTRATOR	Allows user to check-in queues that are checked out by other users in eGrants	Grants Administrator	
	EG_FMA_READ_ONLY	Provides View access to all MT FMA eGrants queues	FMA Read Only	--
	EG_PDM_READ_ONLY	Only allows view access to all MT LPDM eGrants queues.	PDM Read Only	--
MT: Grants Management Specialist	EG_GRANTS_MGMT_SPECIALIST	Allows user to process Create/Amend Award queue to submit award package to grantee	Grants Management Specialist	Receipt and Delegate Pre-Award Review (Grants) Create/Amend Award Package

NACS ROM POSITION	NACS ROM ROLE RELATED TO MITIGATION (MT) EGRANTS ¹	NACS ROM DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
	EG_FMA_READ_ONLY	Provides View access to all MT FMA eGrants queues	FMA Read Only	--
	EG_PDM_READ_ONLY	Only allows view access to all MT LPDM eGrants queues.	PDM Read Only	--
MT: Mitigation eGrants Cost Reviewer	EG_COST_REVIEWER	This role grants access to the Cost Reviewer queue within both the PDM and FMA program	Cost Reviewer	Cost Review
	EG_FMA_READ_ONLY	Provides View access to all MT FMA eGrants queues	FMA Read Only	--
	EG_PDM_READ_ONLY	Only allows view access to all MT LPDM eGrants queues.	PDM Read Only	--
MT: MT eGrants Plan Reviewer	EG_PLAN_REVIEWER	This role grants access to the Plan Reviewer queue within both the PDM and FMA program	Plan Reviewer	Planning Review
	EG_FMA_READ_ONLY	Provides View access to all MT FMA eGrants queues	FMA Read Only	--

NACS ROM POSITION	NACS ROM ROLE RELATED TO MITIGATION (MT) EGRANTS ¹	NACS ROM DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
	EG_PDM_READ_ONLY	Only allows view access to all the MT LPDM eGrants queues.	PDM Read Only	--
MT: PDM Coordinator	EG_PDM_COORDINATOR	Allows user to process Receipt & Delegate, Initial Review, Cost Effectiveness, Pre-Award Review (Program), Congressional Notification queues within the PDM eGrants program	PDM Coordinator	Receipt and Delegate Cost-Effectiveness Review Pre-Award Review (Program) Notification Coordination
	EG_PDM_READ_ONLY	Only allows view access to all MT LPDM eGrants queues.	PDM Read Only	--
	FAMS_GROUP_EGRANTS_GATEKEEPER	Acts as the gatekeeper for the FEMA user to approve/reject Grantee registrations for PDM.	--	--
MT: PDM Electronic Grants View Access	EG_PDM_READ_ONLY	Only allows view access to all MT LPDM eGrants queues.	PDM Read Only	--

NACS ROM POSITION	NACS ROM ROLE RELATED TO MITIGATION (MT) EGRANTS ¹	NACS ROM DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
MT: Regional Director	EG_REGIONAL_DIRECTOR	This role provides access to the Regional Director Review queue within both the PDM and FMA eGrants program	Regional Director	Regional Director Review
	EG_FMA_READ_ONLY	Allows view access to subgrants, queues, and reports.	FMA Read Only	--
	EG_PDM_READ_ONLY	Only allows view access to all MT LPDM eGrants queues.	PDM Read Only	--

Table 2: NACS Positions and Roles on PDMC Team
For Headquarters (HQ) Staff

PDMC Team				
NACS PDMC POSITION	NACS PDMC ROLE	NACS PDMC ROLE DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
HQ Contractor PDM Coordinator	EG_CONTRACTOR_PDM_COORDINATOR	This role allows the contractor to 1) Create, Read, Update and Delete (CRUD); 2) Enter comments; and 3) Attach documents for the Subgrant Selection (for Award) queue.	HQ Contractor PDM Coordinator	Subgrant Selection (for Award)
HQ Contractor Technical Reviewer	EG_CONTRACTOR_TECH_REVIEWER	This role allows the contractor to 1) Create, Read, Update and Delete (CRUD); 2) Enter comments; and 3) Attach documents for the National Technical Review queue for PDMC.	HQ Contractor Technical Reviewer	National Technical Review

NACS PDMC POSITION	NACS PDMC ROLE	NACS PDMC ROLE DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
HQ Contractor Technical Assistant	EG_CONTRACTOR_TECH_ASSISTANT	This role only allows the contractor to 1) Read; 2) Enter comments; and 3) Attach documents for the National Technical Review queue for PDMC.	HQ Contractor Technical Assistant	National Technical Review
HQ Technical Reviewer	EG_HQ_BC_REVIEWER	Allows user to complete National Technical Review queue for PDMC	HQ Technical Reviewer	National Technical Review
MT eGrants Approving Federal Official	EG_APPROVING_FEDERAL_OFFICIAL	Allows user to complete Selection (for Award) queue for PDMC	Approving Federal Official	Subgrant Selection for Award
MT eGrants HQ PDM Coordinator	EG_HQ_PDM_COORDINATOR	Allows user to complete Selection (for Award) queue for PDMC and administer PDM program in eGrants	HQ PDM Coordinator	Subgrant Selection for Award
	FAMS_GROUP_EGRANTS_GATEKEEPER	Acts as the gatekeeper for the FEMA user to approve/reject Grantee registrations for PDM.	--	--

NACS PDMC POSITION	NACS PDMC ROLE	NACS PDMC ROLE DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
MT eGrants R# PDMC Read Only	EG_PDMC_READ_ONLY	This role only allows the user to view PDMC information.	PDM Read Only	--
Region # EG: Grants Administrator	EG_GRANTS_ADMINISTRATOR	Allows user to check-in queues that are checked out by other users in eGrants	Grants Administrator	--
Region # MT eGrants Cost Reviewer	EG_COST_REVIEWER	This role grants access to the Cost Reviewer queue within both the PDM and FMA program	Cost Reviewer	Cost Review
Region # ³ MT eGrants: HMA Coordinator	EG_COST_REVIEWER	This role grants access to the Cost Reviewer queue within both the PDM and FMA program	Cost Reviewer	Cost Review
	EG_FMA_COORDINATOR	Allows user to process Receipt & Delegate, Initial Review, Cost Effectiveness, Pre-Award Review (Program), Congressional Notification queues within the FMA eGrants program	FMA Coordinator	Receipt and Delegate Cost-Effectiveness Review Pre-Award Review (Program) Notification Coordination

³ There are 10 separate positions for each Region.

NACS PDMC POSITION	NACS PDMC ROLE	NACS PDMC ROLE DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
	EG_PDM_COORDINATOR	Allows user to process Receipt & Delegate, Initial Review, Cost Effectiveness, Pre-Award Review (Program), Congressional Notification queues within the PDM eGrants program	PDM Coordinator	Receipt and Delegate Cost-Effectiveness Review Pre-Award Review (Program) Notification Coordination
	EG_PLAN_REVIEWER	This role grants access to the Plan Reviewer queue within both the PDM and FMA program	Plan Reviewer	--
	FAMS_GROUP_EGRANTS_GATEKEEPER	Acts as the gatekeeper for the FEMA user to approve/reject Grantee registrations for all programs.	--	--
Region # MT eGrants: eGrants HMA Read Only	EG_PDM_READ_ONLY	Only allows view access to all MT LPDM eGrants queues.	PDM Read Only	--
	EG_FMA_READ_ONLY	Allows view access to subgrants, queues, and reports.	FMA Read Only	--

NACS PDMC POSITION	NACS PDMC ROLE	NACS PDMC ROLE DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
Region # MT eGrants PDM Coordinator	EG_PDM_COORDINATOR	Allows user to process Receipt & Delegate, Initial Review, Cost Effectiveness, Pre-Award Review (Program), Congressional Notification queues within the PDM eGrants program	PDM Coordinator	Receipt and Delegate Cost-Effectiveness Review Pre-Award Review (Program) Notification Coordination
Region # MT eGrants Plan Reviewer	EG_PLAN_REVIEWER	This role grants access to the Plan Reviewer queue within both the PDM and FMA program	Plan Reviewer	Planning Review

Table 3: NACS Positions and Roles on the Headquarters Mitigation (HQMT) Team

For HQ Staff

HQMT Team				
NACS PDMC POSITION	NACS PDMC ROLE	NACS PDMC ROLE DESCRIPTION	EGRANTS ROLE	EGRANTS WORKFLOW QUEUE(S) THAT CAN BE PROCESSED
MT: FMA Project Officer	EG_FMA_COORDINATOR	Allows user to administer FMA program in eGrants	HQ FMA Coordinator	--