

## Instructions for Completing This Course

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### Course Structure

To receive credit for the course, you must complete all lessons and pass the posttest. The final lesson provides instructions on how to complete the posttest.

It is important to allow enough time to complete each lesson in its entirety. The lesson overview states the approximate length of the lesson. The progress bar will be displayed in the upper right corner of each content screen to help you gauge your movement through the course.



**Graphic Representation of Progress Bar**

**Remember . . . YOU MUST COMPLETE THE ENTIRE LESSON TO RECEIVE CREDIT.** If you have to leave the lesson, do not exit from the course or close your browser. If you exit from the course, you will need to start that lesson over again.

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### Moving Through the Course

Working through the course is simple. On most screens, you will click on the Next button either at the top or bottom of the screen when you are ready to proceed. **Green text provides instructions on how to proceed. Make sure to refer to the instructions on each screen.**



**Dimmed  
Next Button**

When you see a dimmed Next button, it means that you need to complete the Knowledge Review before proceeding.

At any time you can access the following additional resources:



**Glossary  
Button**

Click on the Glossary button to look up a term. You will not lose your place in the lesson when you access the glossary.



**Help  
Button**

Click on the Help button to troubleshoot any technical problems or to review the how-to information. You will not lose your place in the lesson when you access the help section.

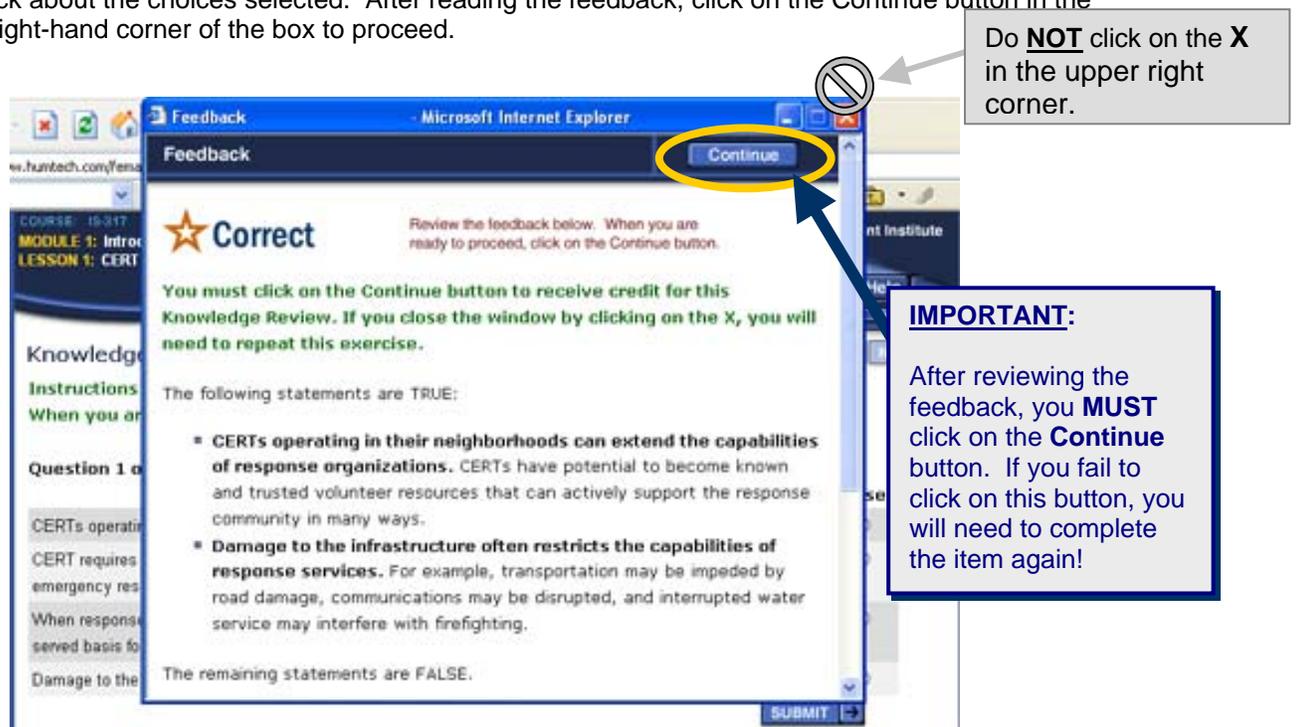
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### Completing the Knowledge Reviews

“Knowledge Review” screens provide activities to help review the content covered in the course. Green text at the top of the screen provides instructions on how to complete each activity. A box will appear with feedback about the choices selected. After reading the feedback, click on the Continue button in the upper right-hand corner of the box to proceed.



Do **NOT** click on the **X** in the upper right corner.

**IMPORTANT:**

After reviewing the feedback, you **MUST** click on the **Continue** button. If you fail to click on this button, you will need to complete the item again!

Feedback

Microsoft Internet Explorer

Feedback

Continue

Correct

Review the feedback below. When you are ready to proceed, click on the Continue button.

You must click on the Continue button to receive credit for this Knowledge Review. If you close the window by clicking on the X, you will need to repeat this exercise.

The following statements are TRUE:

- CERTs operating in their neighborhoods can extend the capabilities of response organizations. CERTs have potential to become known and trusted volunteer resources that can actively support the response community in many ways.
- Damage to the infrastructure often restricts the capabilities of response services. For example, transportation may be impeded by road damage, communications may be disrupted, and interrupted water service may interfere with firefighting.

The remaining statements are FALSE.

SUBMIT

**Graphic Description:** Feedback screen with the following instructions provided: Do NOT click on the X in the upper right corner. After reviewing the feedback, you MUST click on the Continue button. If you fail to click on this button, you will need to complete the item again!

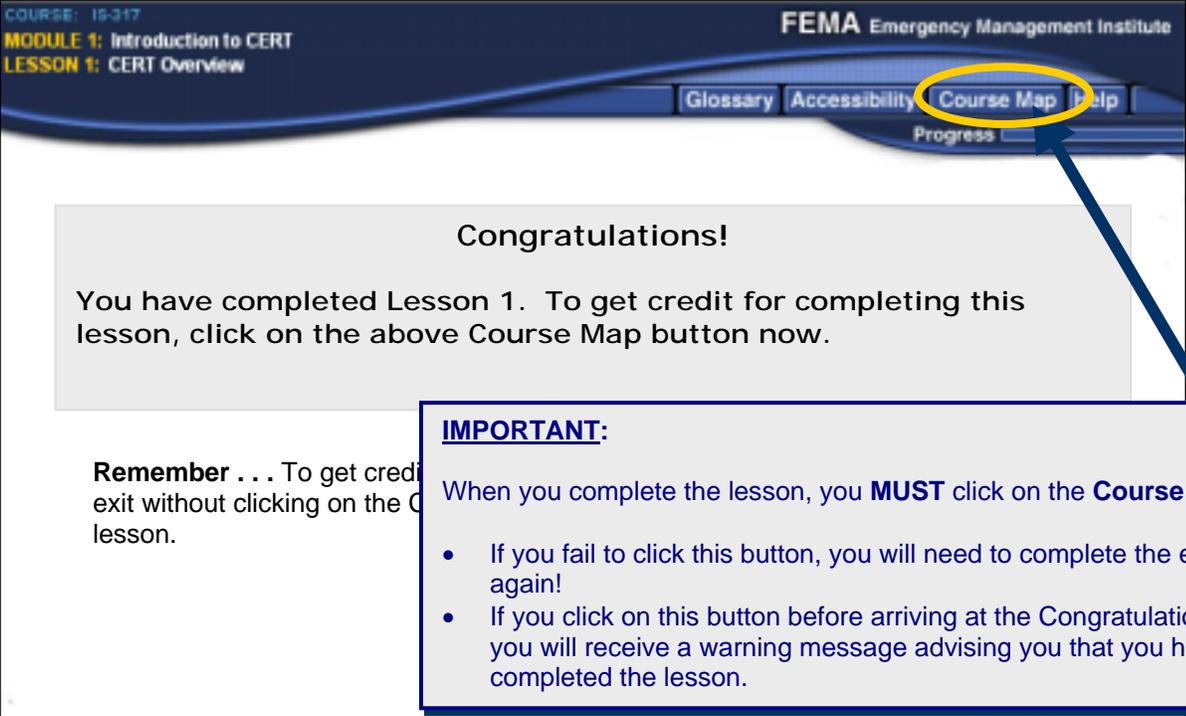
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### Lesson Completion

When you reach the end of a lesson, you will be instructed to click on the Course Map button. Clicking on this button is required to receive credit for the lesson. If you have not completed the lesson previously, you should not click on this button before reaching the final screen.



COURSE: IS-317  
MODULE 1: Introduction to CERT  
LESSON 1: CERT Overview

FEMA Emergency Management Institute

Glossary Accessibility **Course Map** Help

Progress

**Congratulations!**

You have completed Lesson 1. To get credit for completing this lesson, click on the above Course Map button now.

**Remember . . .** To get credit for this lesson, you must click on the Course Map button before exiting the lesson.

**IMPORTANT:**

When you complete the lesson, you **MUST** click on the **Course Map** button.

- If you fail to click this button, you will need to complete the entire lesson again!
- If you click on this button before arriving at the Congratulations screen, you will receive a warning message advising you that you have not yet completed the lesson.

**Graphic Description:** Lesson Completion (Congratulations) screen with the following instructions provided: When you complete the lesson, you MUST click on the Course Map button. If you fail to click on this button, you will need to complete the entire lesson again! If you click on this button before arriving at the Congratulations screen, you will receive a warning message advising you that you have not yet completed the lesson.

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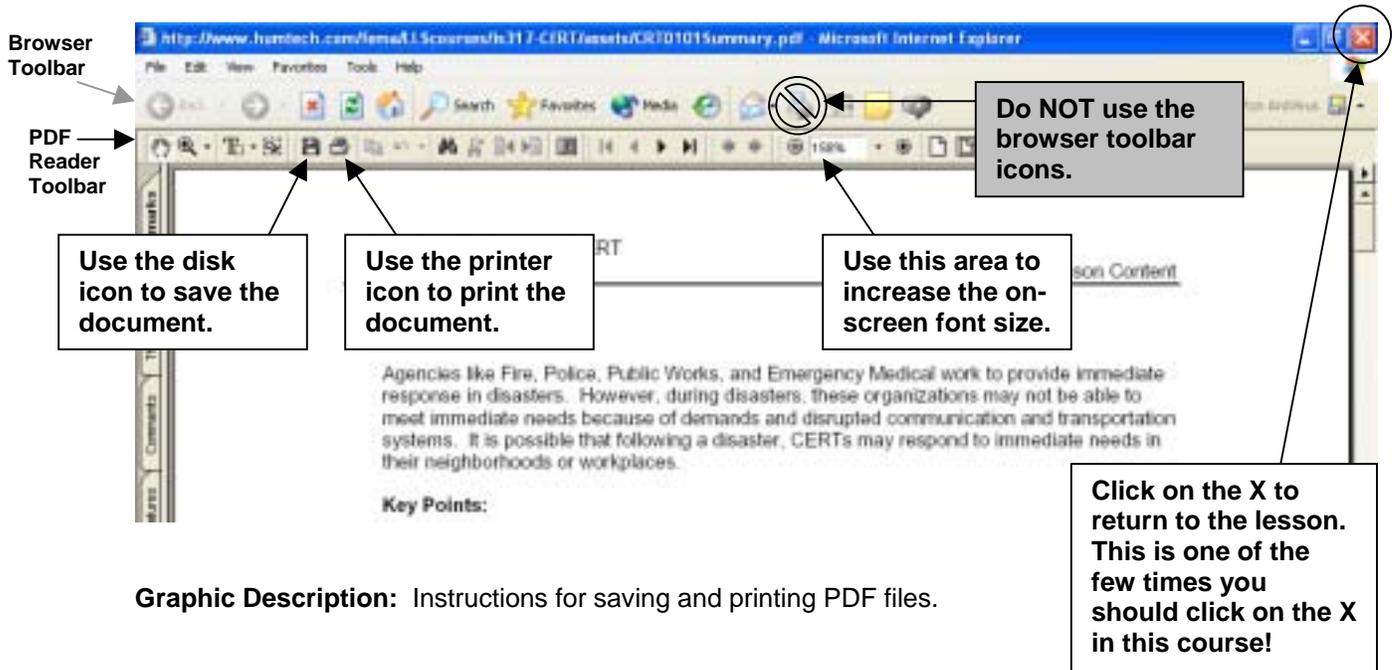
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### Accessing Lesson Summaries and Test (PDF Files)

The lesson summaries and test within this course are published using Adobe's Portable Document Format (PDF). To display or print these documents, you must download the free Acrobat Reader. The Adobe Acrobat Reader may be downloaded from the [Adobe website](http://www.adobe.com) at <http://www.adobe.com>.

Follow the easy instructions included with the Acrobat Reader software to install Acrobat Reader on your computer. Then click on any PDF file to view, navigate, or print it.



**Graphic Description:** Instructions for saving and printing PDF files.

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